

Vail Health Hospital – Eagle County

**Facts for Vail Health Employees
Regarding Workers’ Compensation**

Call 24/7 Work Injury Nurse Line 1(844) 228-2034

Paperwork:

- The call to Corvel 24/7 Work Injury Nurse Line report, must be completed and processed within **24 hours** of your injury.
- The completed Manager Investigation form needs to be completed and interoffice mail/Scan or email the completed form to the Employee Health Office.
- If you are unable to meet with your manager to complete the second page, supervisor or charge person may complete form and then share information with Manager. Fax form to Employee Health Office as soon as possible

For an Urgent or Emergent Injury:

- Urgent Care: Avon Urgent Care – 50 Buck Creek Road, Avon, CO 81632 970-949-6100
- Vail Health Emergency Room: 180 South Frontage Rd, Vail, CO 81657 970-479-7225

For Bloodborne pathogen exposure (Needlesticks)

- For these types of work injuries, please present to the Avon/Vail/Eagle CMM Urgent Cares first. If after hours, go the Vail Health Emergency Department.
- Vail Health Hospital Emergency Room: 180 S Frontage Road, Vail, CO 81657. 970-479-7225

NOTE: If the initial visit for a work-related injury is at urgent or emergent care, then a **mandatory** follow-up visit will need to be made through one of the work comp clinics below **within 7 days**. The Injured employee is responsible for calling to schedule appointment.

For a Non-Urgent/Emergent or Follow-up care:

- For work related conditions that have developed over time (i.e., non-acute), an initial appointment with a provider at

<p>Vail Health Occupational Health Clinic 50 Buck Creek Road Located in Avon Urgent Care location 970-569-7715</p>	<p>Occupational Health Office Avon CO 50 Buck Creen Road Avon, CO 81620 970-569-7715</p>
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The insurer responsible for the claim is:

CHA Trust for Workers' Compensation.
CorVel is the Third-Party Administrator
P.O. Box 3937
Greenwood Village, CO 80155
1-800-929-6090 toll free

The following two people are designated as employer and insurer representatives:

<p>Vail Health Employee Health Nurse 50 Buck Creek Road OR P.O. Box 40,000, Vail CO 81658 Vail, Colorado 81657 Phone:(970)-479-5129</p>	<p>CHA Shared Services/CorVel Bea Calvert – Claims Manager P.O. Box 3937 Greenwood Village, CO 80155 Phone: (720)-250-0707-9126</p>
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- The Medical Director of Occupational Health or Occupational Health NP orders physical therapy, chiropractic or specialist visits and our Vail Health Workers’ Compensation insurance must provide approval.
- The Medical Director of Occupational Health or Occupational Health NP orders all medical tests (such as MRIs) with approval from our Vail Health Workers’ Compensation insurance carrier.
- Consulting a physician in the hall or visiting your private medical provider for initial diagnosis and treatment, are not the appropriate or approved course of treatment for a work-related condition.

Work Restrictions:

- Every possible effort will be made to accommodate any work restrictions you may have.
- Transitional duty assignments may not be your regular job.

Time Missed from Work:

- Appointments, including physical therapy, should be made during non-work time if possible.
- If you are given modified duty of any kind, you cannot choose to use PTO and take yourself off work.
- If you are scheduled to work, only a designated Worker’s Compensation health care provider is able to make that determination if employee is not able to work. The provider will determine if your injury requires you to be off work. If you need to be taken off work, pay will determined per State of Colorado Workers’ Compensation rules: This is non-taxable income.

Appointments:

- Appointments are a necessary part of the recovery process. Failure to keep appointments, including Physical Therapy, may result in the closure of your workers' compensation claim.

Drug Screening Guidelines for Vail Health Employees

- Vail Health is a Drug Free Workplace.
- Vail Health has a Drug and Alcohol Screening Policy which can be found in PolicyStat.
- Employees who are involved in a workplace accident requiring medical treatment and/or incident involving physical injury to another individual, equipment or property will be screened for both drug and alcohol at the time of injury only when reasonable suspicion is involved.

Post-Accident Testing

Any employee who causes or contributes to accidents occurring during work time on Vail Health property or involving company owned or leased vehicles and who Vail Health has reasonable suspicion were impaired by drugs and/or alcohol at the time of the accident, are subject to post-accident drug and/or alcohol testing as part of our investigation into the incident. Covered accidents include, but are not limited to, accidents that an employee caused or contributed to that involve:

- personal injury to employees or others which necessitates first aid and/or medical attention beyond first aid; and/or
- damage to Company property estimated by the Company to equal or exceed \$1,000 in damage.

All such tests will be conducted as soon as possible after Vail Health learns of the accident, but after any necessary emergency first aid has been provided. Drug tests will be commenced within 32 hours of the accident and alcohol tests within 8 hours. Employees subject to testing will be placed on administrative leave with pay pending receipt of the test results and/or investigation findings. Employees must report workplace accidents promptly pursuant to Vail Health policy, which includes filling out an Employee Injury Report and remain available for testing or may be deemed to have refused the test. An individual does not violate this policy if unavailable for testing because the individual is assisting others harmed in the accident to obtain emergency assistance or is receiving emergency medical care.

Drug Screening Collection Sites for Vail Health -Eagle County

Vail Health Employee Health Department	50 Buck Creek Road Avon, CO, 81620	M-F 8AM - 3:30 PM
Vail Health Emergency Room	180 S. Frontage Road Vail, CO 81657	24/7 year around

Procedure

- Employee must present an employee identification
- Chain of custody form will be filled out
- An integrated multi drug screening cup will be used to collect urine specimen
- A saliva alcohol test will be performed
 - Negative results will be documented on the chain of custody form and keep in the Employee File
 - Non-Negative results for a urine screen will be documented on chain of custody form and specimen will be packaged and sent to a Quest Diagnostic Lab for additional testing.
 - Non- Negative results for an alcohol will be confirmed by a breath alcohol test or a blood specimen which will be sent to a Quest Diagnostic Lab for additional testing.
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Verification of Results

Results will be reviewed by a certified Medical Review Officer (MRO). The MRO will communicate with the employee and final results will be communicated to Vail Health.

**Facts for Vail Health Employees
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For an Urgent or Emergent Injury:

- Aspen Valley Hospital Emergency Room: 0401 Castle Creek Road Aspen CO 81611 970-544-7343
- After hours Medical Care (Urgent Care): 234 Easy Cody Lane. Basalt CO, 81621 970-544-1250

For Bloodborne pathogen exposure (Needlesticks)

- For these types of work injuries, please present to the Aspen ER as they have the ability to run a rapid HIV test on the donor blood to begin prophylaxis as soon as possible, if necessary.
- Aspen Valley Hospital Emergency Room: 0401 Castle Creek Road Aspen CO 81611 970-544-7343

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For a Non-Urgent/Emergent or Follow-up care:

- For work related conditions that have developed over time (i.e., non-acute), an initial appointment with a provider at

<p>Aspen Medical Care: Aspen Office 101 Founders Place Suite 109 970-920-0104</p>	<p>Aspen Medical Care: Basalt Office 204 Basalt Center Circle 970-927-3141</p>	<p>Roaring Fork Family Physician Willits Town Center 350 Market St. Basalt, CO 81621 970-963-3350</p>
<p>Avon Occupational Health Clinic 50 Buck Creek Road Avon, CO. 81620 970-569-7715</p>		

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Vail Health Employee Health Nurse 50 Buck Creek Road OR P.O. Box 40,000, Vail CO 81658 Vail, Colorado 81657 Phone:(970)-479-5129	CHA Shared Services/CorVel Bea Calvert – Claims Manager P.O. Box 3937 Greenwood Village, CO 80155 Phone: (720)-250-0707-9126
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- The Medical Director of Occupational Health or Occupational Health NP orders physical therapy, chiropractic or specialist visits and our Vail Health Workers’ Compensation insurance must provide approval.
- The Medical Director of Occupational Health or Occupational Health NP orders all medical tests (such as MRIs) with approval from our Vail Health Workers’ Compensation insurance carrier.
- Consulting with a physician in the hall or visiting your private medical provider for initial diagnosis and treatment, are not the appropriate or approved course of treatment for a work-related condition.

Work Restrictions:

- Every possible effort will be made to accommodate any work restrictions you may have.
- Transitional duty assignments may not be your regular job.

Time Missed from Work:

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Appointments:

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Post-Accident Testing

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- personal injury to employees or others which necessitates first aid and/or medical attention beyond first aid; and/or
- damage to Company property estimated by the Company to equal or exceed \$1,000 in damage.

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Drug Screening Collection Sites for Vail Health in Basalt

Aspen Valley Hospital laboratory:	401 Castle Creek Rd, Aspen, CO 81611	24 hours a day
Employee Health Department	50 Buck Creek Road, Avon CO	M-F 8AM- 3:30 PM

Procedure

- Employee must present an employee identification
- Chain of custody form will be filled out
- An integrated multi drug screening cup will be used to collect urine specimen
- A saliva alcohol test will be performed
 - Negative results will be documented on the chain of custody form and keep in the Employee File
 - Non-Negative results for a urine screen will be documented on chain of custody form and specimen will be packaged and sent to a Quest Diagnostic Lab for additional testing.
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For an Urgent or Emergent Injury:

- Urgent Care: 365 Dillon Ridge Road, Dillon CO, 80435 970-470-7071
- Vail Health Hospital – 180 S Frontage Road, Vail, CO 81657 970-479-7225

For Bloodborne pathogen exposure (Needlesticks)

- For these types of work injuries, please present to the Colorado Mountain Medical Urgent Care facility.
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Dillon Occupational Health Clinic Suite 1100 365 Dillon Ridge Road Dillon, CO. 80435 970-470-7712	Dillon Urgent Care Suite 1000 365 Dillon Ridge Road Dillon, CO 80435 970-470-7071
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Drug Screening Collection Sites for Vail Health in Dillon

Dillon Employee Health Department	365 Dillon Ridge Road, Dillon CO	M-F 8AM - 3:30 PM
Dillon Urgent Care	365 Dillon Ridge Road, Dillon CO	M-F 8AM – 6:PM SAT 8AM – 5PM SUN 10AM – 4PM Closed Holidays

Procedure

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